



Deactivate Fleet and Business Group

1. Open **Equipment Manager** module
2. Select **Equipment** grid from Left Side Bar
3. Find/select **Railcar** in *Equipment Grid*
4. Select **Fleet Assignment Pill**
 - a. Select **Pencil Icon** on right side of active Fleet/Business Group
 - b. **Populate** fields:
 - i. *Expire Date*
 - c. Select **Save Icon**
5. Select **Save Equipment**

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