Once logged into RAILTRAC, click the Reference tab. Next, select Consignee, then choose Detention Profiles, then choose Seasonal.
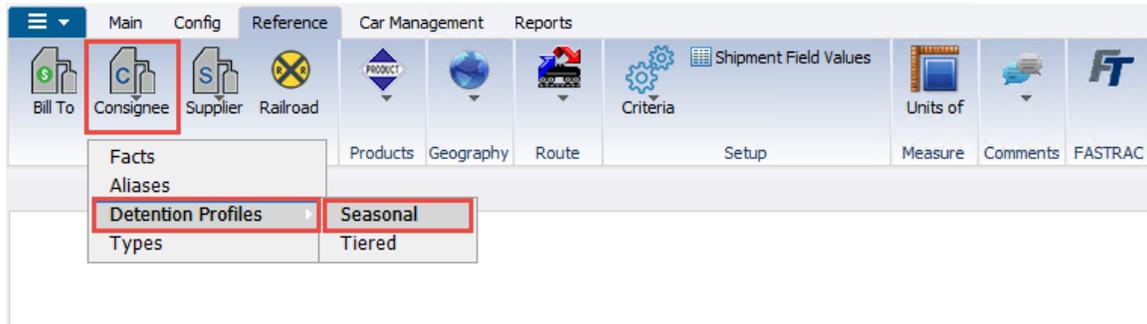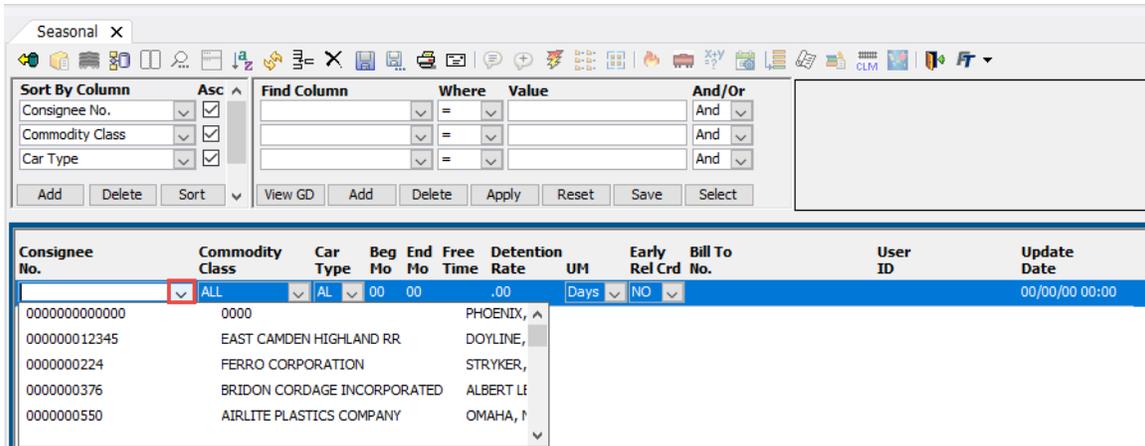

The Get Data dialog box appears. Click New.
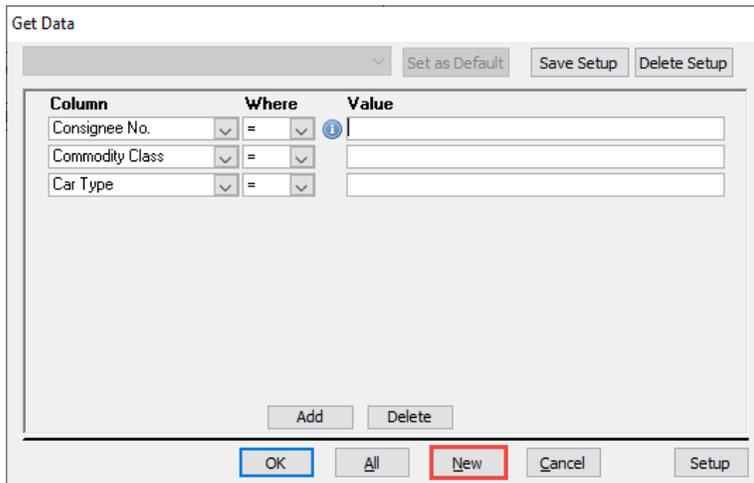
Use the dropdown to select the Consignee Number. Start typing the Consignee Number, if known, to narrow the choices.

Once the Consignee No. has been selected, use the Tab key to navigate to the remaining fields and enter the Begin Mo, End Mo, Free Time, Detention Rate, Early Rel Crd, and Bill To No. Click Save on the toolbar.