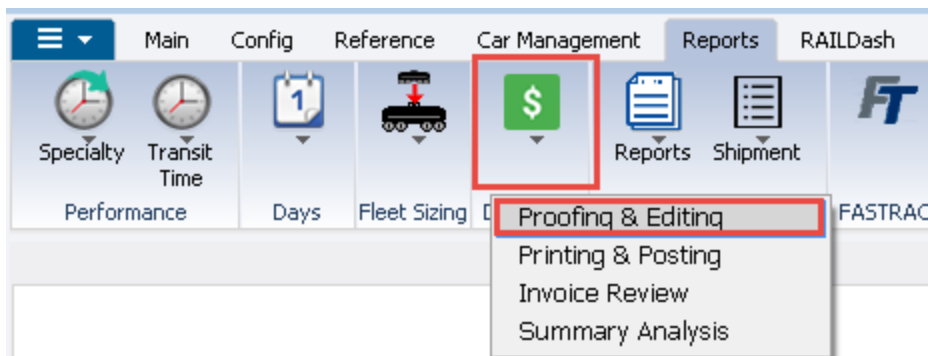


Once logged into RAILTRAC, click on the Reports Tab and select the Detention icon. Then, select Proofing & Editing.



In the Get Data For Detention Detail Maintenance box enter the date range you want to run your report for and click OK:

Get Data For Detention Detail Maintenance

SYSTEM DEFAULT Set as Default Save Setup Delete Setup

Column	Where	Value
Customer Name	=	
Product	=	
Rel. Date	=	00/00/00
* Rel. Date	=	00/00/00
Customer No.	=	

* = Required Field

Add Delete

OK All New Cancel Setup

Select the Customer tab from the Shipment Detail screen.

Shipment Information

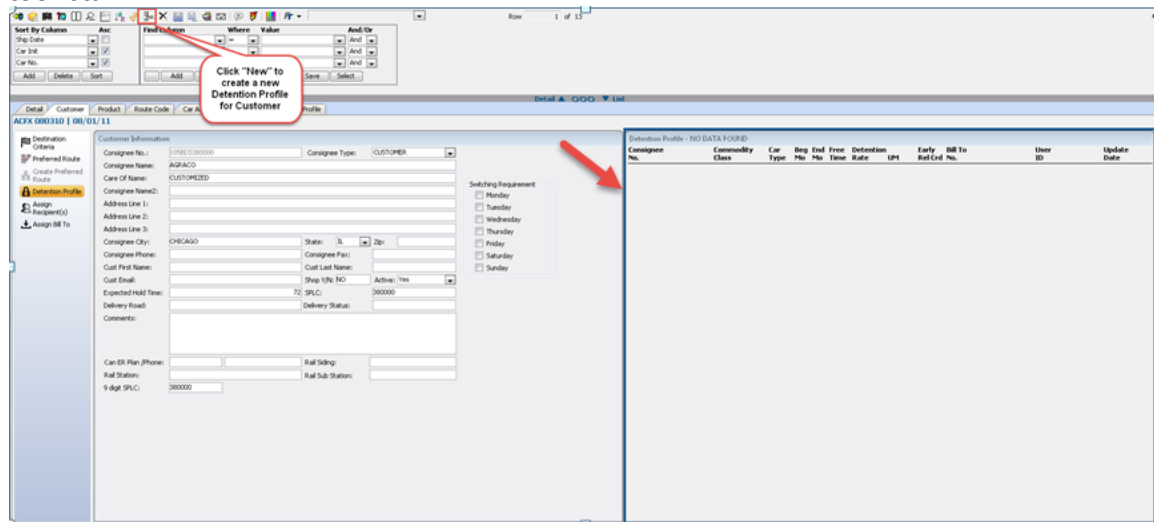
Car ID:	BDSX 000001	Destination:	BALTIMORE MD	Lot #	
Ship Date:	09/07/11 00:00	Release:	BALTIMORE MD	Trip Ref 2	
Consignee No.:	H87BD5644762	Return:	HOUSTON TX	Trip Ref 4	
Consignee Nm:	BDS TEST CHEMICAL CO US	Requested Delivery:	00/00/00 00:00	Trip Ref 5	
Care Of Name:		Consign Notification:	09/07/11 00:00	Trip Ref 6	
Route Code:	BDSTEST1	Consign Delivery:	09/07/11 00:00	Master Origin:	
Route Desc:	LJP	Consign Release:	09/07/11 00:00	Master Trip No.:	
Shipment Type:	01 - Plant to Customer	Trip Close:	09/07/11 00:00		
Order Number:		Previous Trip Close:	09/07/11 00:00		
Shipper No.:		Current Location:	CALGARY AB		
Trip Status:	Open	Site Code:	A - Arrival at		
Fleet:	001	CLM Date/Time:	01/12/12 13:01		
Shop Move:	No	ETA Consignee:	09/07/11 00:00		
Frt Pmt Code:	Prepaid	ETA Origin:	09/07/11 00:00		
Diverted:	No	Bill Detention:	YES		
Free Runner:	Yes	L/E:	Load		
Supplier Code:		Road:	BNSF		
CSR No.:		Import Source:			
Unit Train ID:		RR Update Date:			
RR Dlv Date:					

Next, select the Detention Profile button:

Customer Information

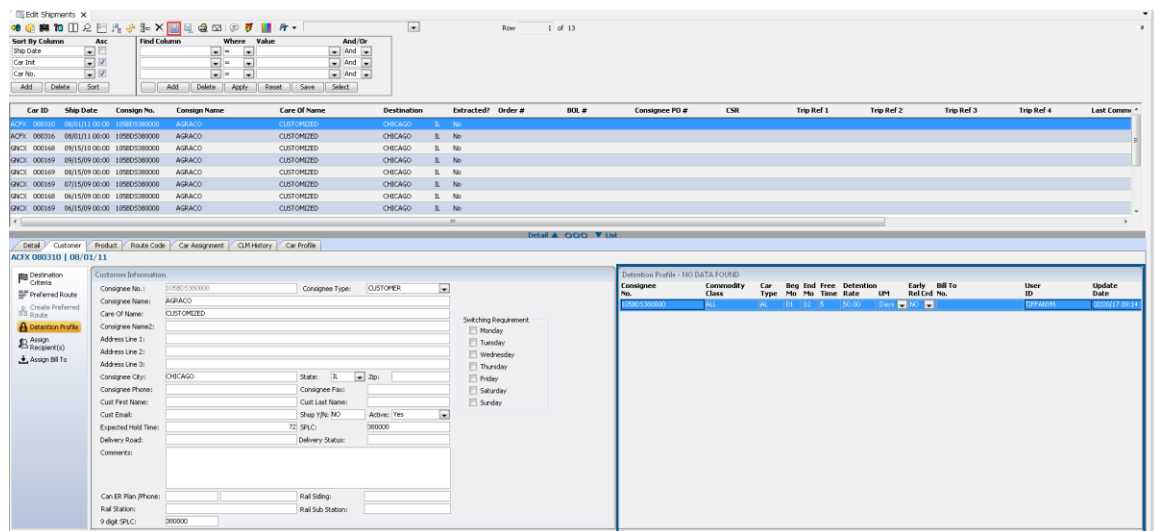
Consignee No.:	H87BD5644762	Consignee Type:	LEASE TRACK
Consignee Name:	BDS TEST CHEMICAL CO US		
Care Of Name:			
Address Line 1:	FWW RR, LEASE TRACK		
Address Line 2:	R0102 PLT MARYLAND PASS LT		
State:	MARYLAND	Zip:	
Consignee City:		Consignee Fax:	(000) 000-0000
Cust First:		Cust Last Name:	
Cust Email:		Shop Y/N:	NO
Expected P:	0	Active:	Yes
Delivery Road:		Delivery Status:	
Comments:			
Can ER Plan (Phone):		Rail Siding:	
Rail Station:		Rail Sub Station:	
9 digit SPLC:	644762		

Make sure the Detention Profile box is highlighted blue and click on the New icon in the tool bar:



Make all necessary changes to detention and click Save. The user can then close the tab.

Detention Profile - NO DATA FOUND											
Consignee No.	Commodity Class	Car Type	Beg Mo	End Mo	Free Time	Detention Rate	UM	Early Rel Crd	Bill To No.	User ID	Update Date
105BD5380000	ALL	AL	01	12	5	50.00	Days	NO		TIFFANYM	02/20/17 09:14



When the user is done editing all the Customer Detention Profiles select the Detention Recalc button. This will use the Customer Profile to calculate detention based on changes made.

The screenshot shows the 'Proofing & Editing' window with the 'Detention Detail' section. The 'Det Recalc' button is highlighted with a red box. The window includes a toolbar with various icons, a 'Sort By Column' section with 'Customer Name', 'Ship To City', and 'Ship To State' options, and a 'Find Column' section with 'Where' and 'Value' dropdowns. The 'Det Recalc' button is located in the top right corner of the 'Detention Detail' section.

Once changes are complete, hit the Save button in the tool bar.

The screenshot shows the 'Proofing & Editing' window with the 'Detention Detail' section. The 'Save' button in the toolbar is highlighted with a red box. The window includes a toolbar with various icons, a 'Sort By Column' section with 'Customer Name', 'Ship To City', and 'Ship To State' options, and a 'Find Column' section with 'Where' and 'Value' dropdowns. The 'Save' button is located in the toolbar, to the right of the 'Reset' button.