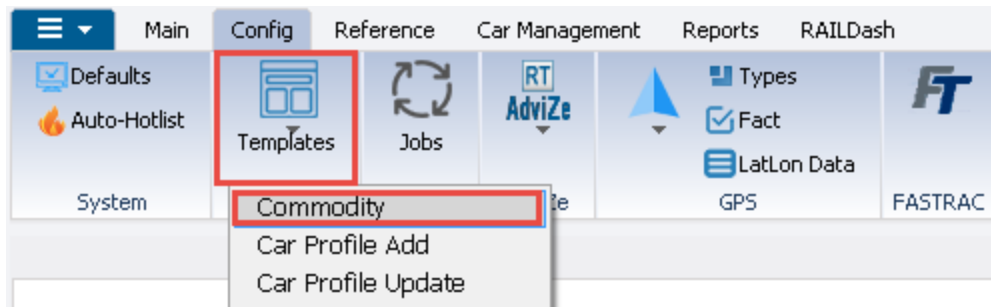
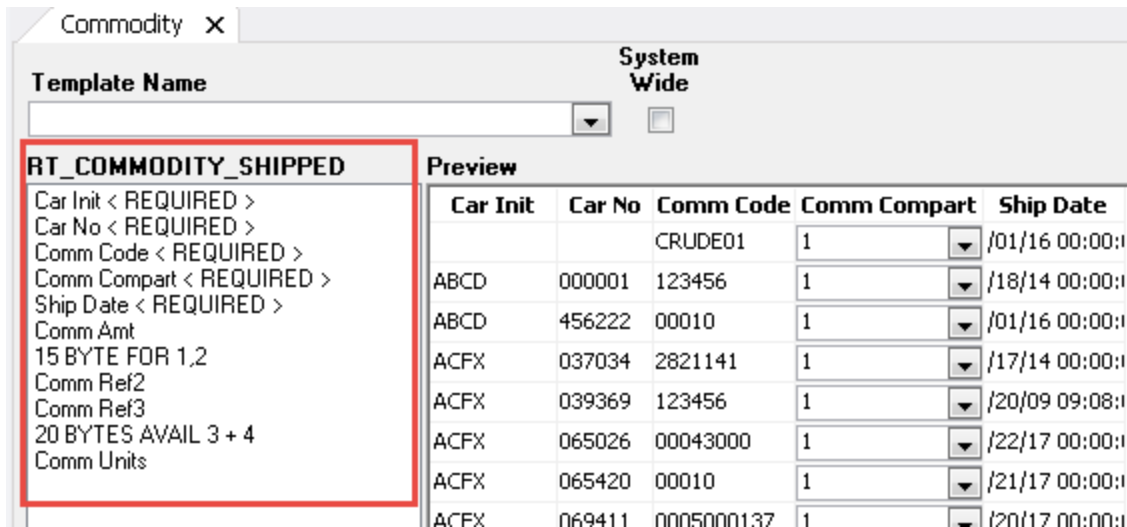


Once logged into RAILTRAC, click on the Config tab. Next, select Templates, then Commodity.



In this screen users are able to create a template to mass update commodity shipped records in RAILTRAC.

To start creating a template, the user can select from field names listed under the RT_COMMODITY_SHIPPED column on the left.



The screenshot shows the 'Commodity' template creation screen. At the top, there is a 'Template Name' field and a 'System Wide' checkbox. Below this, there is a list of fields under the 'RT_COMMODITY_SHIPPED' column, which is highlighted with a red box. To the right of this list is a 'Preview' table showing a sample of data.

Car Init	Car No	Comm Code	Comm Compart	Ship Date
		CRUDE01	1	/01/16 00:00:00
ABCD	000001	123456	1	/18/14 00:00:00
ABCD	456222	00010	1	/01/16 00:00:00
ACFX	037034	2821141	1	/17/14 00:00:00
ACFX	039369	123456	1	/20/09 09:08:00
ACFX	065026	00043000	1	/22/17 00:00:00
ACFX	065420	00010	1	/21/17 00:00:00
ACFX	069411	0005000137	1	/20/17 00:00:00

Click on the desired field name. The name will highlight blue and the field name will become the column header in template. The example shown below displays adding the Comm Amt, Comm Units, and Comm Ref2 as columns in template.

Commodity X

System Wide

Template Name

RT_COMMODITY_SHIPPED Preview

Car Init < REQUIRED >	Car Init	Car No	Comm Code	Comm Compart	Ship Date	Comm Amt	Comm Units	Comm Ref2
Car No < REQUIRED >			CRUDE01	1	/01/16 00:00:00	28777.00	SAL	
Comm Code < REQUIRED >	ABCD	00000000000000000000	123456	1	/18/14 00:00:00			
Comm Compart < REQUIRED >	ABCD	456222	00010	1	/01/16 00:00:00	27525.00	SAL	
Ship Date < REQUIRED >	ACFX	037034	2821141	1	/17/14 00:00:00	193400.00	BR	
Comm Amt	ACFX	039369	123456	1	/20/09 09:08:00	187450.00	T	56167
15 BYTE FOR 1,2	ACFX	065026	00043000	1	/22/17 00:00:00	11.00	T	
Comm Ref2	ACFX	065420	00010	1	/21/17 00:00:00	50000.00	TN	
Comm Ref3	ACFX	069411	0005000137	1	/20/17 00:00:00	250000.00	BS	
20 BYTES AVAIL 3 + 4	ACFX	069411	0005018275	1	/02/14 00:00:00	13.00	T	
Comm Units	ACFX	080310	0005000039	1	/17/11 00:00:00	26500.00	SAL	
	ACFX	080310	0005000276	1	/01/11 00:00:00	28000.00	SAL	
	ACFX	080316	IC4	1	/17/11 00:00:00	1500.00	SAL	
	ACFX	080316	0005000144	1	/16/11 00:00:00	28200.00	SAL	
	ACFX	080316	0005000246	1	/01/11 00:00:00	28200.00	SAL	

To remove a column from template, click on field name from the box on the left once. This will unselect the field name and remove the column from template.

Example below shows the removal of Comm Ref 2 column from template.

Commodity X

System Wide

Template Name

RT_COMMODITY_SHIPPED Preview

Car Init < REQUIRED >	Car Init	Car No	Comm Code	Comm Compart	Ship Date	Comm Amt	Comm Units
Car No < REQUIRED >			CRUDE01	1	/01/16 00:00:00	28777.00	SAL
Comm Code < REQUIRED >	ABCD	00000000000000000000	123456	1	/18/14 00:00:00		
Comm Compart < REQUIRED >	ABCD	456222	00010	1	/01/16 00:00:00	27525.00	SAL
Ship Date < REQUIRED >	ACFX	037034	2821141	1	/17/14 00:00:00	193400.00	BR
Comm Amt	ACFX	039369	123456	1	/20/09 09:08:00	187450.00	T
15 BYTE FOR 1,2	ACFX	065026	00043000	1	/22/17 00:00:00	11.00	T
Comm Ref2	ACFX	065420	00010	1	/21/17 00:00:00	50000.00	TN
Comm Ref3	ACFX	069411	0005000137	1	/20/17 00:00:00	250000.00	BS
20 BYTES AVAIL 3 + 4	ACFX	069411	0005018275	1	/02/14 00:00:00	13.00	T
Comm Units	ACFX	080310	0005000039	1	/17/11 00:00:00	26500.00	SAL
	ACFX	080310	0005000276	1	/01/11 00:00:00	28000.00	SAL
	ACFX	080316	IC4	1	/17/11 00:00:00	1500.00	SAL
	ACFX	080316	0005000144	1	/16/11 00:00:00	28200.00	SAL
	ACFX	080316	0005000246	1	/01/11 00:00:00	28200.00	SAL

Once all columns have been added, the user can assign a template name by typing the desired template name in the Template Name field.

Commodity X

Template Name
 EDIT COMMODITY SHIPPED

System Wide
☐

RT_COMMODITY_SHIPPED

Car Init	Car No	Comm Code	Comm
		CRUDE01	1
ABCD	000001	123456	1
ABCD	456222	00010	1
ACFX	037034	2821141	1
ACFX	039369	123456	1

Before completing the template set up, the user can check the System Wide box if applicable.

System Wide – Makes templates available and usable for all users.

Commodity X

Template Name
 EDIT COMMODITY SHIPPED

System Wide
☒

RT_COMMODITY_SHIPPED

Car Init	Car No	Comm Code	Comm
		CRUDE01	1
ABCD	000001	123456	1
ABCD	456222	00010	1
ACFX	037034	2821141	1
ACFX	039369	123456	1

Once this has been completed, click Save.

Commodity X

System Wide

Template Name
EDIT COMMODITY SHIPPED

RT_COMMODITY_SHIPPED Preview

Car Init	Car No	Comm Code	Comm Compart	Ship Date	Comm Amt	Comm Units	Comm Ref2
ABCD	000001	123456	1	01/16 00:00:00	28777.00	GAL	
ABCD	456222	00010	1	01/16 00:00:00	27525.00	GAL	
ACFX	037034	2821141	1	17/14 00:00:00	193400.00	LBR	
ACFX	039369	123456	1	20/09 09:08:00	187450.00	LT	56167
ACFX	065026	00043000	1	22/17 00:00:00	11.00	LT	
ACFX	065420	00010	1	21/17 00:00:00	50000.00	TN	
ACFX	069411	0005000137	1	20/17 00:00:00	250000.00	LB5	
ACFX	069411	0005018275	1	02/14 00:00:00	13.00	LT	
ACFX	080310	0005000039	1	17/11 00:00:00	26500.00	GAL	
ACFX	080310	0005000276	1	01/11 00:00:00	28000.00	GAL	
ACFX	080316	IC4	1	17/11 00:00:00	1500.00	GAL	
ACFX	080316	0005000144	1	16/11 00:00:00	28200.00	GAL	
ACFX	080316	0005000246	1	01/11 00:00:00	28200.00	GAL	
ACFX	220420	0000499156	1	10/14 00:00:00	155114.00	LBR	
ACFX	033543	98F087	1	13/06 00:00:00	0	GAL	
ACFX	033543	98F087	1	19/06 00:00:00	31364.00	GAL	
ACFX	033908	98F087	1	05/06 00:00:00	0	GAL	
ACFX	033908	98F087	1	29/06 00:00:00	31309.00	GAL	
ACFX	033910	98F087	1	21/06 00:00:00	31340.00	GAL	
ACFX	033910	98F087	1	20/06 00:00:00	0	GAL	
AEX	010219	MEM	1	28/06 00:00:00	30000.00	GAL	
AEX	011849	2818170	1	28/16 00:00:00	192700.00	LB5	
AFCX	893288	96DH43	1	24/06 00:00:00	16348.00	GAL	
AFCX	893288	96DH42	1	03/06 00:00:00	18486.00	GAL	
AFCX	893288	96DH43	1	01/06 00:00:00	17620.00	GAL	
AFCX	893288	96DH43	1	25/06 00:00:00	1000.00	GAL	
AFCX	893289	96DH43	1	19/06 00:00:00	17138.00	GAL	
AFCX	893290	96DH43	1	14/06 00:00:00	1000.00	GAL	
AFCX	893292	96DH43	1	23/06 00:00:00	15574.00	GAL	
AFCX	893292	96DH43	1	18/06 00:00:00	16943.00	GAL	
AFCX	893292	96DH43	1	09/06 00:00:00	17466.00	GAL	
AFCX	893293	96DH43	1	16/06 00:00:00	17420.00	GAL	
AFCX	893293	96DH43	1	10/06 00:00:00	16148.00	GAL	
AFCX	893294	96DH43	1	17/06 00:00:00	18358.00	GAL	
AFCX	893294	96DH43	1	28/06 00:00:00	17717.00	GAL	

Save Close Delete New

Click OK.

